

Accessing the Board Portal

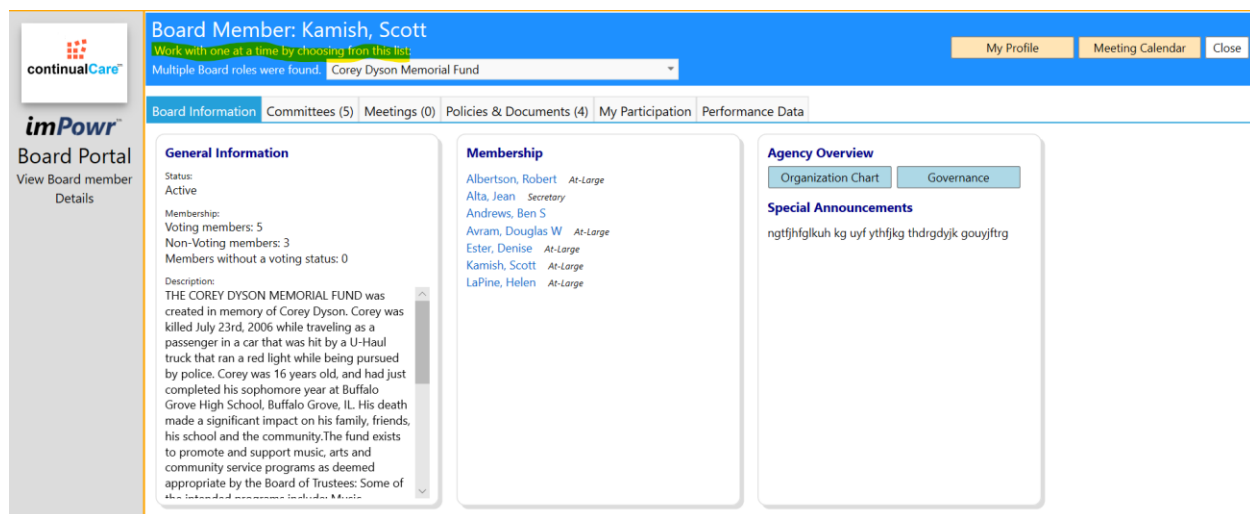
The Board Portal allows Board Members a single place to “see” their board involvement.

It not only displays information about the board, but also displays board members, board member involvement in committees, meetings, community events, and donations, as well as provides pertinent policies and documents, conflict of interest information, and a meeting calendar. Multiple boards, board meetings, and committees can be viewed in addition to a single meeting or committee.

NOTE: In order to create a Board Portal for your Organization’s Board, the Board must be created in the system, key information must be flagged to be displayed on the portal, and the person setting this up must have the appropriate security rights to access and make changes to Boards. Please also note the screen captures used in this and other Tips & Tricks documents are depictions and mock-ups only and do not reflect actual data. They are used to help demonstrate the display and functionality of various screens within the tool.

For this document, we will assume your Board has already been created and assigned in the system, the key sections have been granted permission to be displayed on the Board Portal AND the appropriate Account Role has already been selected.

- Login to your **imPowr Board Portal**
- Select the appropriate **Board** from the drop-down list of your boards:



The Board Portal offers Board Members a view into their profile. Clicking on **My Profile** provides information regarding their term, board role, member status, contact information, and any conflicts of interest which may exist:



Board Member: Kamish, Scott

Apply

Save

Cancel

Term: 3/1/2020 thru 3/1/2021

Board Role: At-Large

Status: Member - Voting

Contact Information

Address 1: 140 Office Park Way

Address 2: Tobey Village Office Park

City: Pittsford

State/Zip: New York 14534

County: Monroe

Phone: (585) 485-0011 ext.

Email: scott@continualcaresolutions.com

Conflict of Interest (Click here to renew now)

Most recent statement: 5/28/2020

Days remaining until renewal required: 358

Conflict of Interest History

View	Date	Status	Details
View	5/28/2020	Has Conflicts	1 Conflict Listed
View	5/8/2020	No Conflicts	0 Conflicts Listed

Comment

Board members can make necessary changes to this profile and click on **Save** to save their entries.

A Meeting Calendar is also offered:

Board Member: Kamish, Scott

My Profile

Meeting Calendar

Close

Work with one at a time by choosing from this list:

Multiple Board roles were found. Educational Board

Clicking on the meeting allows you to view some of its details:

Board Calendar

Return

Status: All

Type: All

◀

▶

today

May, 2020

		Memorial Fund - Board				
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	Corey Dyson Memorial Fund - Board	29	30

Meeting Information

(00003) Corey Dyson Memorial Fund

Date: 5/28/2020

Status: Scheduled

Meeting Type: Special

Location: Conference Call

The Board Portal also provides information about your Board, your Agency, and your Participation:

Board Member: Kamish, Scott

Work with one at a time by choosing from this list:

Multiple Board roles were found: Corey Dyson Memorial Fund

My Profile

Meeting Calendar

Close

Board Information

Committees

Meetings (0)

Policies & Documents (4)

My Participation

Performance Data

General Information

Status:

Active

Membership:

Voting members: 5

Non-Voting members: 3

Members without a voting status: 0

Description:

THE COREY DYSON MEMORIAL FUND was created in memory of Corey Dyson. Corey was killed July 23rd, 2006 while traveling as a passenger in a car that was hit by a U-Haul truck that ran a red light while being pursued by police. Corey was 16 years old, and had just completed his sophomore year at Buffalo Grove High School, Buffalo Grove, IL. His death made a significant impact on his family, friends, his school and the community. The fund exists to promote and support music, arts and community service programs as deemed appropriate by the Board of Trustees: Some of the intended programs include: Music

Membership

Albertson, Robert

At-Large

Alta, Jean

Secretary

Andrews, Ben S

Avram, Douglas W

At-Large

Ester, Denise

At-Large

Kamish, Scott

At-Large

LaPine, Helen

At-Large

Agency Overview

Organization Chart

Governance

Special Announcements

ngtjtjhfglkuh kg uyf ythfjkg thdrgdyjk gouvjftgr

On the main screen, the portal displays the following tabs:

- Board Information** – this tab contains General information about the board (including the board’s status and a breakdown of the number and voting status of members), a list of the board members, an agency overview (including an organizational chart showing divisions and programs), agency governance (including top 3 goals, top 3 barriers, and a governance scorecard), as well as any special announcements which may have been made.

Board Information

Committees

Meetings (0)

Policies & Documents (4)

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Ester, Denise

At-Large

Kamish, Scott

At-Large

LaPine, Helen

At-Large

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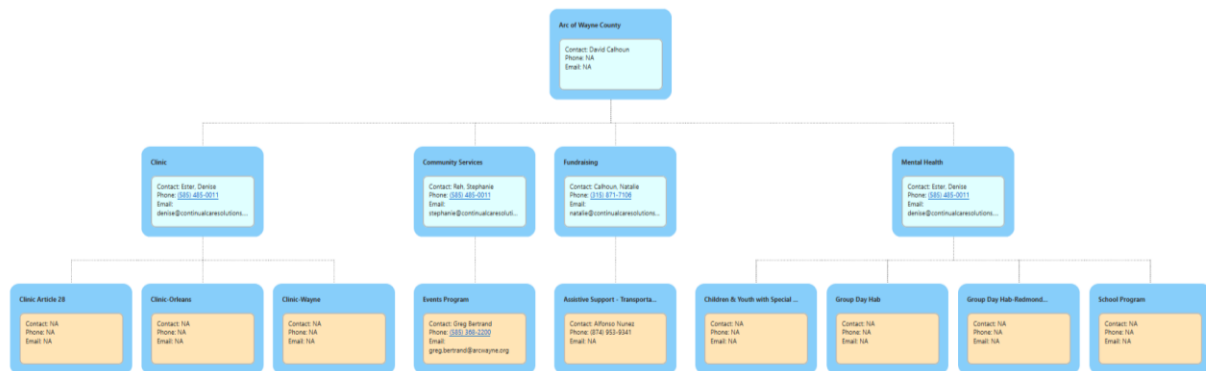
ngtjtjhfglkuh kg uyf ythfjkg thdrgdyjk gouvjftgr

☒ Show Programs

Instructions:

To zoom in and out, click on the form and use your mouse wheel.

To drill down or go back up, hover over the node and look for the little drill down icons. Click to drill up and down.



Top 3 Goals

- (1) Increase number and dollar value of donations
- (2) Increase number of and cycles of repetition of volunteers
- (3) Increase staff satisfaction

3

Top 3 Barriers

- (1) Current Coronavirus situation is causing people and organizations to donate money to other causes - especially to those which support first responders and food banks. We are in competition for that money.
- (2) Current Coronavirus situation is either causing people and organizations to volunteer their time to other cause, or they are fearful of getting sick so they are not volunteering. We are in competition for those volunteers.
- (3) Staff are concerned about the virus and getting sick. Since there is not much activity happening, they are concerned about retaining their jobs.

3

Governance Scorecard

Agency Goals and Barriers have been reviewed in the past quarter	No
Goals have been communicated to Staff	NA
Progress towards Goals has been communicated to staff in the past quarter	No
Staff satisfaction has remained stable or improved	No
Staff positions are all filled in a timely manner	Yes
Client satisfaction has remained stable or improved	Yes
Quarterly volunteerism has remained stable or improved	Yes
Number of volunteers has remained stable or improved	Yes
Quarterly donation rates have remained stable or improved	No
Number of donors has remained stable or improved	No
Board has met in the past quarter	No
All Board positions are filled	No
Board participation in committees has remained stable or improved	Yes
Job descriptions in place for every agency role	No
Strategic plan in place and reviewed in the past quarter	Yes
Marketing plan in place and reviewed in the past quarter	Yes
Leadership succession plan documented	No
A financial audit has been completed in the past year and any findings addressed	Yes

44%

- **Committees** – this tab displays committees and committee members. Clicking on the name of the Committee displays details about the committee, its members, and any files related to that committee.

Board Member: Kamish, Scott	
Work with one at a time by choosing from this list:	
Multiple Board roles were found: Corey Dyson Memorial Fund	
My Profile Meeting Calendar Close	
Board Information	
Committees (5) Meetings (2) Policies & Documents (4) My Participation Performance Data	
Name	Description
Beverages	
Events	
Food	
Fundraising	The purpose of this committee is to identify organizations and establishments who may be willing to donate items for our raffle
Raffle	
Members	
Albertson, Robert; Kamish, Scott	
Kamish, Scott	
Alta, Jean; Kamish, Scott	
Kamish, Scott	
Andrews, Ben S	

Corey Dyson Memorial Fund: Fundraising

Board: **Corey Dyson Memorial Fund** Committee Name: **Fundraising**

Details Members (1) Files (3)

Description

The purpose of this committee is to identify organizations and establishments who may be willing to donate items for our raffle

- **Meetings** – this tab displays board and committee meetings you are associated with. Clicking on the Meeting ID displays the meeting details including the agenda, date, time, location, attendees, official meeting notes, and any notes and files which may be associated with the meeting which were made available to the portal.

Board Member: Kamish, Scott

Work with one at a time by choosing from this list:

Multiple Board roles were found: **Corey Dyson Memorial Fund**

My Profile

Meeting Calendar

Close

Board Information Committees (5) Meetings (2) Policies & Documents (4) My Participation Performance Data

The meeting lists includes Board meetings and meetings for committees that you are associated with.

☒ Show all meetings ☐ Upcoming meetings

ID	Date	Category	Type	Status	Calendar
00003	5/28/2020	Board	Special	Scheduled	
00002	4/28/2020	Board	Special	Completed	

Board Meeting: 4/28/2020

Meeting Date: **4/28/2020** Board: **Corey Dyson Memorial Fund** Board/Committee: **Board** Status: **Completed**

Description:

Discuss the possible postponement of the 2020 FUNdraiser.

Agenda Official Meeting Notes Attendees (7) Notes (1) Files (3)

Meeting Details

Type: **Special** Location: **Ed and Melanie Dyson's House** Time: **7:00PM**

Agenda

Call to Order
Discuss current Financials
Discuss COVID-19 situation
Discuss Pros/Cons of holding FUNdraiser (assuming Governor has lifted the restriction holding the event and

- **Policies & Documents** – this tab contains documents and files which were made available to the portal. They may be viewed and downloaded by clicking on their names.

Board Member: Kamish, Scott

Work with one at a time by choosing from this list:

Multiple Board roles were found: **Corey Dyson Memorial Fund**

My Profile

Meeting Calendar

Close

Board Information Committees (5) Meetings (2) Policies & Documents (4) My Participation Performance Data

File name	Uploaded
Corey.jpg	4/29/2020 3:39:00 PM
Corey_bghsschoolpicture2006.jpg	4/29/2020 3:39:04 PM
Event Committees.xlsx	4/29/2020 3:39:14 PM
Mission.docx	4/29/2020 3:38:48 PM

- My Participation** – this tab displays your committee participation (including names of the committees, the start / end of your term, your meeting attendance (showing the dates of the meetings, the category, type, and status of those meetings, your donation activity to various agency campaigns (including the date, type, and amount of the donation), and your community event participation (including the event name, and whether or not you paid for a ticket).

Board Information
Committees
Meetings (1)
Policies & Documents (0)
My Participation
Performance Data

Committee Participation ☐ Show All

Name	Start Date	End Date
Foundation Management Committee	8/1/2019	7/31/2021
Human Capital Committee	6/1/2020	6/30/2022
Public Awareness Committee	6/1/2020	6/30/2021

Meeting Attendance ☐ Show All

ID	Date	Category	Type	Status
00013	7/23/2020	Board	Regular	Scheduled

Donation Activity ☐ Show All

ID	Date	Campaign	Type	Amount
00041	1/9/2020	Corey Diamond Memorial Fund	Gift in Kind	\$500.00

Community Event Participation ☐ Show All

ID	Event Name	Ticket Type	Paid
00199	Corey Diamond Memorial 4K	vip	PAID
00198	Corey Diamond Memorial Golf Outing	Individual - in Advance	PAID

- Performance Data** – this tab provides you with an overview of your organization’s metrics.

Board Information
Committees
Meetings (0)
Policies & Documents (0)
My Participation
Performance Data

Date: Past Month 5/20/2020 thru 6/19/2020

Total People Served
7412

Veterans Served
580

Food Vouchers Issued
912

Funding (\$M)

Revenue (\$M)

Program Leader Tenure (Years)

Employee Satisfaction